

Utah Tech University Policy

521: Student Placement Exams



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I. Purpose

- 1.1 Student placement exam policies are to provide guidance concerning the course-level placement of students at Utah Tech University (“the University”).

II. Scope

- 2.1 This policy applies to all students enrolling in courses that require prerequisite test scores.

III. Definitions

- 3.1 *Incoming students*: students seeking undergraduate admission to the university.

IV. Policy

- 4.1 Exam Requirement: An academic placement exam is required of all incoming students. Students may meet this requirement by:
 - 4.1.1 Submitting American College Test (ACT), Scholastic Achievement Test (SAT), or Accuplacer test scores to the Admissions Office.
- 4.2 Test Scores:
 - 4.2.1 The test scores used for placement into a math course should be no more than two years old. Students who wish to be an exception to this policy must address their argument with the math department chair.
 - 4.2.2 If a student has multiple test scores, the highest score will be used for placement.

- 4.2.3 Placement scores may indicate that a student must take a developmental level course.
- 4.2.4 No waiting period is required to re-take any portion of the Accuplacer Placement Test.
- 4.2.5 Placement requirements and cut scores for courses are reviewed annually by the departments using those placement scores, and are available in the University catalog.

V. References – N/A

VI. Procedures

- 6.1 ACT Residual scores will be accepted for placement, and can be scheduled through the Testing Services Department as needed.

VII. Addenda –N/A

Policy Owner: Vice President of Student Affairs
Policy Steward: Director of Testing Center

History:

Approved 4/26/96
Revised 3/16/00
Revised 1/23/04
Revised 1/22/10
Revised 11/03/17
Editorial 07/01/22