

# Utah Tech University Policy 150 Addenda A

## Statement of Acknowledgement Waiver



As an employee or volunteer of Utah Tech University (“University”), you are required to comply with all University policies and procedures. Two specific policies require unique acknowledgement as a University employee: Policy 150 (Minors and Vulnerable Adults on Campus) and Policy 302 (Professional Boundaries in Relationships). Below is required information about these policies:

### Policy 150:

I will commit to strictly following the rules and guidelines in this Statement of Acknowledgement as a condition of my providing services to the minors (children and youth) and vulnerable adults participating in University programs.

I will:

- Treat everyone with respect, patience, integrity, courtesy, dignity, and consideration.
- Never be alone with minors at university activities without another authorized adult (as defined in University Policy 150\*) present, unless in a very limited or official capacity, in open public areas and/or designated areas.
- Use positive reinforcement rather than criticism or comparison when working with children and/or youth.
- Maintain appropriate physical boundaries at all times and touch children only when necessary and in ways that are appropriate, public, and non-sexual.
- Comply with the mandatory reporting regulations found in University Policy 150, including reporting any suspected abuse of a minor or vulnerable adult. I understand that failure to report suspected abuse to the Washington County Dispatch, state authorities, and Office of Equity Compliance & Title IX is a violation of Utah Law and University Policy.
- Cooperate fully in any investigation of abuse of a minor or vulnerable adult.

I will not:

- Have one-on-one contact with minors or vulnerable adults.
- Allow any inappropriate touching, including between minors or vulnerable adults.
- Have any direct electronic contact with minors without another authorized adult being included in the communication, except as noted in section 6.3.1 of University Policy 150.
- Engage in abusive conduct of any kind toward, or in the presence of, a minor or vulnerable adult.
- Strike, hit, administer corporal punishment to, or touch in an inappropriate or illegal manner any minor or vulnerable adult.
- Pick up or drop off minors at their homes, other than the driver’s child(ren), except as specifically authorized in writing by the minor’s parent or legal guardian and in the company of another authorized adult, as defined in University Policy 150\*.
- Engage in abusive conduct or sexually provocative games, including hazing or any activity involving harassment, abuse or humiliation.
- Swear or use other inappropriate language, use or respond to sexual innuendo, or make sexually suggestive comments.
- Use or provide alcohol or illegal drugs to any minor or vulnerable adult.
- Use or provide prescription drugs or any medication to any minor or vulnerable adult unless specifically authorized in writing by the parent or legal guardian.
- Make sexual material in any form, including printed and electronic, available to minors participating in programs or activities, or assist a minor in any way in gaining access to such materials.
- Shower, bathe, or undress with, or in the presence of, minors or vulnerable adults.

I understand that if I work with and/or provide services to minors or vulnerable adults in a University sponsored program, I am subject to a criminal history background check. I understand that any action inconsistent with this policy or failure to take action mandated by University Policy 150 may result in disciplinary action up to and including removal from the University and/or as covered by law. My signature confirms that I have read this Statement of Acknowledgement and that as a person working with minors or vulnerable adults I agree to follow these standards and other related policies of the University.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Employee Printed Name

\_\_\_\_\_  
Digital ID Number

\_\_\_\_\_  
Date

*\*Authorized adult is defined as individuals, 18 years of age or older, paid or unpaid, who interact with, supervise, chaperone, or otherwise oversee minors or vulnerable adults in university-sponsored or co-sponsored programs/activities or on-campus activities sponsored by outside organizations. Includes faculty, staff, volunteers, students, interns, contractors, or on-campus vendors.*